

## Apply for the Tauola Business Fund

The Tauola Business Fund has been established to enable Pacific communities to prepare, respond, absorb, adapt and adjust to the impacts of the evolving nature of COVID-19, including during Omicron and the COVID-19 Protection Framework (CPF).

Applicants can apply by submitting a costed proposal up to \$100,000 exclusive of GST.

Before starting, we recommend you check our [FAQs about the Fund](#). Any questions can be directed to: [tauola@mpp.govt.nz](mailto:tauola@mpp.govt.nz). If you don't qualify for funding through the Tauola Business Fund, we will aim to recommend other government funding available to support your business.

### Your details

1) **First Name:** \_\_\_\_\_

2) **Last Name:** \_\_\_\_\_

3) **Your role in the business:** \_\_\_\_\_

\_\_\_\_\_

4) **Email:** \_\_\_\_\_

5) **Are you of Pacific descent?** (Tick all that apply):

- |  |  |                                     |
|--|--|-------------------------------------|
| <input type="checkbox"/> Cook Islands Māori      | <input type="checkbox"/> Fijian            | <input type="checkbox"/> I-Kiribati |
| <input type="checkbox"/> Māori                   | <input type="checkbox"/> Niuean            | <input type="checkbox"/> Ni-Vanuatu |
| <input type="checkbox"/> NZ European             | <input type="checkbox"/> Papua New Guinean | <input type="checkbox"/> Rotuman    |
| <input type="checkbox"/> Samoan                  | <input type="checkbox"/> Solomon Islander  | <input type="checkbox"/> Tahitian   |
| <input type="checkbox"/> Tokelauan               | <input type="checkbox"/> Tongan            | <input type="checkbox"/> Tuvaluan   |
| <input type="checkbox"/> Other ethnic identities |  |                                     |

### Business details

6) **Full business name:** \_\_\_\_\_

\_\_\_\_\_

7) **Is your business at least 50% Pacific Owned?**

- Yes       No

If YES, what percentage is Pacific Owned? \_\_\_\_\_

8) Is any part of your business Māori Owned?

Yes                       No

If YES, what percentage is Māori Owned? \_\_\_\_\_

9) Which region is your business based in? (choose one only)

- |   |                                      |  |
|---|--------------------------------------|--|
| <input type="checkbox"/> Northland          | <input type="checkbox"/> Waikato     | <input type="checkbox"/> Bay of Plenty |
| <input type="checkbox"/> Gisborne           | <input type="checkbox"/> Hawkes Bay  | <input type="checkbox"/> Taranaki      |
| <input type="checkbox"/> Manawatu-Whanganui | <input type="checkbox"/> Wellington  | <input type="checkbox"/> Tasman        |
| <input type="checkbox"/> Nelson             | <input type="checkbox"/> Marlborough | <input type="checkbox"/> West Coast    |
| <input type="checkbox"/> Christchurch       | <input type="checkbox"/> Canterbury  | <input type="checkbox"/> Otago         |
| <input type="checkbox"/> Southland          |                                      |  |

10) Which city/town is your business based in? \_\_\_\_\_

\_\_\_\_\_

11) Contact phone number: \_\_\_\_\_

12) NZ business / company number: \_\_\_\_\_

13) What is the postal address of your business? \_\_\_\_\_

\_\_\_\_\_

14) What is the physical address of your business? \_\_\_\_\_

\_\_\_\_\_

15) GST number: \_\_\_\_\_

16) What date did you start your business? \_\_\_\_\_

17) Website link: \_\_\_\_\_

18) Social media links: \_\_\_\_\_

\_\_\_\_\_

### Financial details

19) Net profit: \_\_\_\_\_

20) Gross profit: \_\_\_\_\_

21) Sales revenue this year: \_\_\_\_\_

22) Sales revenue last year: \_\_\_\_\_

23) Current liability: \_\_\_\_\_

24) Total assets: \_\_\_\_\_

25) Total equity: \_\_\_\_\_

26) Debt: \_\_\_\_\_

27) Annual turnover: \_\_\_\_\_

### Your project or initiative

28) What is the funding amount you are requesting? (Must be under \$100,000 excl. GST):

\_\_\_\_\_

29) Is your business able to contribute a minimum of 15% of the requested amount?

Yes

No

### Your business proposal

Your funding application will need to include a detailed business proposal.

Download the Business Proposal Template in either [PDF format](#) or [MS Word format](#) and use it to complete your business proposal

**Please prepare your *Business Proposal* for this initiative as a separate document.**

You'll be required to email your completed template together with this application. For help with this, please see our [FAQs](#).

## Provide two referees for your business

### Referee 1

30) **First name:** \_\_\_\_\_

31) **Last Name:** \_\_\_\_\_

32) **Organisation (if applicable):** \_\_\_\_\_

33) **Contact number:** \_\_\_\_\_

34) **City:** \_\_\_\_\_

35) **Postcode:** \_\_\_\_\_

36) **Email:** \_\_\_\_\_

37) **Relationship to your business:** \_\_\_\_\_

### Referee 2

38) **First name:** \_\_\_\_\_

39) **Last Name:** \_\_\_\_\_

40) **Organisation (if applicable):** \_\_\_\_\_

41) **Contact number:** \_\_\_\_\_

42) **City:** \_\_\_\_\_

43) **Postcode:** \_\_\_\_\_

44) **Email:** \_\_\_\_\_

45) **Relationship to your business:** \_\_\_\_\_

### Background information

46) **Have you received funding from the Ministry for Pacific Peoples before?**

Yes

No

47) **If you answered YES to the previous question, please specify below which funding you have received:**

\_\_\_\_\_

\_\_\_\_\_

48) How did you hear about the Tauola Business Fund? (choose one only):

- MPP website                       Social media                       Fetu newsletter  
 Word of mouth                       Other (please specify)
- 
- 

## Supporting documents

Please ensure you have prepared a *Business Proposal* for this initiative as a separate document as outlined above. Send it together with this application in the same email.

Following your submission, you may also be asked to provide a 12-month financial statement for your business, including profit, loss, balance sheet, cashflow and budget, as well as two GST invoices from third party service providers. **If this information is required, we will email you.**

## Declaration

In digitally signing this Declaration, I:

- Confirm the information contained is true and accurate.
- Confirm I have read and understood my rights regarding the Privacy Act 2020.
- Confirm this initiative complies with the objectives of my organisation.
- Understand that there is no guarantee that my organisation will be successful in securing any funding from the Ministry for Pacific Peoples.
- Agree that the Ministry for Pacific Peoples may collect information about my organisation from any third party in respect of this application.
- Agree that, if the application is successful, the name of my organisation, purpose of investment and the amount of the Ministry for Pacific Peoples' investment will be available as part of the Ministry for Pacific Peoples' accountability for public funds.
- Agree that the information provided in this application can be used by the Ministry for Pacific Peoples for statistical purposes and/or policy development.
- Agree that, if successful, my organisation may be required, along with the targeted beneficiaries of the proposed project, to participate in an evaluation of the initiative.
- Accept full accountability and responsibility for all requirements associated with the completion of the initiative.
- Understand that the personal information I am being asked to provide is necessary to help determine how the Ministry for Pacific Peoples might be able to assist me with my funding aspirations, including eligibility for practical and financial assistance. It will be held by the Ministry for Pacific Peoples PO Box 833 Wellington 6140, the government agency that administers the funding grant. I understand I have the right to request access to MY personal information held by the Ministry for Pacific Peoples and, if appropriate, request that the information be corrected.

I agree:

- Yes                       No

49) **First Name:** \_\_\_\_\_

50) **Last Name:** \_\_\_\_\_

51) **Role in your organisation or group** (if applicable): \_\_\_\_\_

\_\_\_\_\_

### **How to submit this application for funding**

Please complete, save and email this form to [tauola@mpp.govt.nz](mailto:tauola@mpp.govt.nz), together with your *business proposal* (as a separate document).

**Please make sure your documents are saved in .doc, .docx, xls, xlsx or PDF file format and include your business or organisation name in the filename when saving and uploading.**

Following your submission, you should receive an email confirming receipt of your application. If you haven't received a confirmation email within 24 hours, please email [tauola@mpp.govt.nz](mailto:tauola@mpp.govt.nz).

### **Questions?**

Send questions about your application to: [tauola@mpp.govt.nz](mailto:tauola@mpp.govt.nz).